



# MILITARY VACANCY ANNOUNCEMENT



**ANNOUNCEMENT NUMBER:** KF 26-004

<b>Open Date:</b>	7-May-2026	<b>Close Date:</b>	1-Aug-2026
<b>Unit:</b>	173 FW		
<b>Position Title:</b>	Wing First Sergeant		
<b>AFSCs:</b>	8F000		
<b>Grade:</b>	MSgt - SMSgt		
<b>Status:</b>	Drill-Status Guardsman		
<b>Cross-Train:</b>	No		

## Who May Apply:

Current on-board members of the Oregon Air National Guard

## How to Apply:

Include copy of AFOQT test and Bachelor's degree transcript. Applications must be in a single PDF, non-portfolio mode.

## Email Packages to:

173.fw.fsf.customer.service.org@us.af.mil

## DUTIES AND RESPONSIBILITIES

AFSC: 8F000. (Member must have held 8F000 for at least one year and not have been removed for cause. Serves as the Wing First Sergeant. Advises the commander on a wide range of topics including the health, esprit de corps, discipline, mentoring, well-being, career progression, professional development, and recognition of all assigned enlisted members. Assists the commander in preparation and execution of unit training and information programs (e.g. commander's call). Attends staff meetings. Represents the commander at base meetings, councils, and when conducting tours through unit areas. Works with fellow senior non-commissioned officers and supervisory personnel to ensure discipline is equitably maintained, and the health, esprit de corps, mentoring, and welfare of the enlisted force are met

Provides leadership and guidance to supervisors and members enabling them to resolve problems or complaints at the lowest level. Coordinates the resolution of complex problems with the supervisor, member, commander, and appropriate agencies. Assists enlisted personnel in adapting to military environment and adjusting to the organization and duty assignments. Supervises administrative actions directed by the commander. Exercise the necessary leadership to provide and sustain a mission-ready workforce for the commander. Works closely with the Command Chief Master Sergeant to ensure enlisted members understand and are prepared to execute the mission. Conducts other duties as assigned.

**SPECIALIZED QUALIFICATIONS:** Mandatory knowledge must include: personnel management with emphasis on quality force indicators, personnel and administration; military training; Air Force organization; drill and ceremonies; customs and courtesies; military justice; and counseling techniques.

**EDUCATION:** For entry into this special duty, completion of high school or general educational development equivalency required.

**TRAINING:** Previously held 8F000 for at least one year

**SPECIAL INFORMATION:**

The following are mandatory for entry and retention into this specialty as indicated:

- Prior qualification in any AFSC at the 7 or 9 skill level.
- Knowledge of the unit's strengths and weaknesses.
- Highly motivated and have exceptional leadership and managerial skills.
- Ability to speak distinctly.
- Financially stable and have no prior issue that would reflect negatively on the organization.
- Meet current Fitness Assessment standards and overall image must exceed minimum standards.
- Must be Enroll or completed the SNCO Academy Course in-residence or by correspondence.
- Must agree to serve tenure of no less than 2 years and not more than 6 years. Total tenure as an ANG first sergeant will not go beyond six years total SDI time.
- Must be available on Friday before the Unit Training Assembly (UTA) for preparation of UTA, commander's call, and staff meeting